

Cowling Parish Council

Clerk: - A Mallinson, 9 Roeburn Close, Bradford BD6 3EF. Tel. 07971 274785

6th June 2017

To members of the council. You are hereby summoned to attend the meeting of Cowling Parish Council, to be held on Monday 12th June 2017 at 7.00pm at Saint Andrews Church for the purpose of transacting the following business.

A Mallinson (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman.

Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are on the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider, decide and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

Recommendation: To accept the minutes of the Parish Council Meeting held on the 8th May 2017.
4. **Clerk and Lengthsman report on actions taken**

A verbal update will be given at the meeting
5. **Reports from invited guests**
6. **Accounts for 2016 / 2017**

(Clerk)To consider any comments raised by the internal auditor and to agree the final accounts before sending them to the external auditor.
Recommendation: That Councillors consider any issues raised by the internal auditor and that the final accounts are confirmed and sent to the external auditor for consideration.
7. **Drainage issues on the main recreational field**

(Item deferred from the May meeting)
To consider the options as laid out by JBA Consultants report.
Recommendation: That the best option from the report is selected to progress finding solutions to the drainage problems.
8. **Play equipment safety report**

To consider the contents of the annual independent safety inspection of all the play equipment and consider any recommendations from the report.
Recommendations: That Councillors consider the contents of the report and suggest actions to remedy the faults.
9. **Tree inspections**

The trees located on land owned by the Parish Council were last inspected in 2014 and therefore another inspection is due as part of assessing any potential risks. Treeplan have quoted £290 to carry out the survey and provide a comprehensive report.
Recommendation: That Treeplan are authorised to carry out a survey of all trees on Parish Council owned land and a report be brought to a future council meeting for consideration.

10. Speed activated signs

(Cllr Denning) To consider options for the village to have additional speed activated signs.

Recommendation: That Councillors consider the request.

11. CDC standards committee

All Parish Councils have been asked for nominations to go onto the standards committee where 4 non-voting members are appointed. If more than 4 members are put forward there will be an election process. The deadline for nominations is the 19th June.

Recommendation: That any Councillor wishing to be nominated should get in touch with Craven District Council before the deadline.

12. Funding request

(Cllr Boocock) Cowling Primary School are requesting a donation of £217.50 to go towards the cost of purchasing a defibrillator. The total cost is £435 and they have already secured other funding.

Recommendation: That the Council supports, or otherwise, the application for £217.50 of grant funding.

13. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	201557	May wages, stamps and software	£476.86
S Mason	201558	May wages	£256.00
HMRC	201559	PAYE + £471.84 PAYE payroll error	£646.64
Cowling Gala	201560	grant funding	£750.00
NYCC	201561	Street lighting maintenance costs	£565.45
The Play Inspection Company Ltd	201562		£270.00
		Total	£2,964.95

14. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
22/2017/18059	2 Ghyll Cottage, Nan Scar	Construction of parapet wall to existing roof & create flat roof section	No comment
22/2017/18068	Lumb Mill Farm. Carr Head	Outline application for change of use of farmyard & buildings to residential use.	No comment
22/2017/18008	Lower Lane House Farm, Lane House Road.	Ground floor toilet extension	No comment
22/2017/18088	Land Off Pad Cote Lane	Proposed agricultural building and track	Recommend refusal. See note 1
22/2017/18078	142 Keighley Road	Install new flat roof with balustrade & glass balcony and create new door way	Recommend refusal. See note 2
22/2017/18116	Crag End Farm, Colne Road	Listed building consent to create second skin storm wall	No comment
22/2017/18109	17 Bannister Walk	First floor extension above existing garage. Resubmission of 22/2016/16961	Recommend refusal. See note 3
22/2017/18103	Crag Side Barn, Dick Lane.	Application to vary condition 2 of previous consents 22/2015/15685 & 22/2015/16389	No comment

Note 1

The long proposed driveway to the barn is unnecessary and actually destroys the grass for which it is being built. The barn could be built adjacent to the existing road without the destruction of the crops in such a rural setting.

Note 2

The proposal is overlooking neighboring gardens and is out of keeping within a conservation area.

Note 3

The proposal is overbearing on neighboring properties and over development of the site. The shadow diagram is based on the summer solstice at noon when the sun is at its highest and in winter months there will be significant shadowing.

15. Verbal reports from working groups and committee reps

- a) Planning and Environment
- b) Residents Groups
- c) Recreation Ground Group
- d) Mapping and Assets
- e) Finance and Staffing (under standing order 66 it may be necessary to exclude the public)
- f) Festive lights
- g) Allotments

16. Correspondence (For information and to inform future agenda items)

17. Members community reports (For information only)

To accept reports of minor items from councillors and inform future agenda items

18. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Monday **3rd July** 2017 at 7pm at Saint Andrews Church.