

Cowling Parish Council

Clerk: - A Mallinson, 9 Roeburn Close, Bradford BD6 3EF. Tel. 07971 274785

26th September 2017

To members of the council. You are hereby summoned to attend the meeting of Cowling Parish Council, to be held on Monday 2nd October 2017 at 7.00pm at Saint Andrews Church for the purpose of transacting the following business.

A Mallinson (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman.

Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are on the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider, decide and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

Recommendation: To accept the minutes of the Parish Council Meeting held on the 4th September 2017.
4. **Clerk and Lengthsman report on actions taken**

A verbal update will be given at the meeting
5. **Reports from invited guests**
6. **Co-option**

To consider an application to join the Parish Council from a local resident subject to eligibility checks
Recommendation: To approve, or otherwise, the application to be co-opted onto the Parish Council
7. **Highways improvements**

Cllr Mercer will provide feedback from the site meeting held with NYCC highways officer and the clerk regarding site locations and requirements for additional pedestrian crossing points in the village.
Recommendation: That the range of ways in which to maintain public safety continue to be explored.
8. **Christmas lights storage**

(Deferred from the August meeting)
To consider options for the storage of the festive lights, with feedback from the church after having met with Cllr Rogerson.
9. **External auditors report**

To consider issues raised by the external auditor.
Recommendation: That any actions are carried to rectify issues raised within the report.
10. **CPRE Membership**

The annual subscription to CPRE is now due, at a cost of £36
Recommendation: To continue as members of CPRE, or otherwise, at a cost of £36

11. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	201583	September wages	£433.75
S Mason	201584	September wages	£256.00
HMRC	201585	PAYE	£172.20
Yorkshire Water	201586	Utility charge	£41.33
Npower	201587	Utility charge	£2.59
CPRE	201588	Subscription fee	£36.00
		Total	£941.87

12. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2017/18456/FUL	Crag Side Farm , Dick Lane To Crag Side Farm	Cessation of Commercial Animal Care Use, Demolition of Buildings and the Construction of a Building for the Storage of Agricultural Machinery and Plant and Associated Hardstanding and Access Track	
2017/18463/FUL	Intake Farm, Off Park Lane	Proposed single storey residential annexe to Intake Farm involving conversion of existing outbuildings along with new build/extensions	
2017/18536/TCA	Various locations on land owned by Cowling Parish Council	Various works to trees in response to independent tree survey	
2017/18537/TCA	Allotment plot to the rear Of 1 Middleton	Fell 3 Trees in a group of mixed species - Cherry, Birch and Cherry	

13. Verbal reports from working groups and committee reps

- a) Planning and Environment
- b) Residents Groups
- c) Recreation Ground Group
- d) Mapping and Assets
- e) Finance and Staffing (under standing order 66 it may be necessary to exclude the public)
- f) Festive lights
- g) Allotments

14. Correspondence (For information and to inform future agenda items)

15. Members community reports (For information only)

To accept reports of minor items from councillors and inform future agenda items

16. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Monday 6th November 2017 at 7pm at Saint Andrews Church.