

Cowling Parish Council

Clerk: - A Mallinson, 9 Roeburn Close, Bradford BD6 3EF. Tel. 07971 274785

28th March 2017

To members of the council. You are hereby summoned to attend the meeting of Cowling Parish Council, to be held on Monday 3rd April 2017 at 7.00pm at Saint Andrews Church for the purpose of transacting the following business.

A Mallinson (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman.

Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are on the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider, decide and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

Recommendation: To accept the minutes of the Parish Council Meeting held on the 6th March 2017.
4. **Clerk and Lengthsman report on actions taken**

A verbal update will be given at the meeting
5. **Reports from invited guests**
6. **FMI funding application and proposed new play equipment**

(The chairman of the group will be in attendance to give a verbal report)

FMI (Friends of Middleton and Ickornshaw) are applying for a second phase of funding for play equipment and seek support from the Parish Council for the bid. The Parish Council will also need to consider reclaiming the VAT element and the location of the equipment.

Recommendation: **A.** That the Parish Council supports the funding bid and the work of FMI in securing new play equipment for Middleton.
B. That the Parish Council will reclaim the VAT element of the project.
C. That the location of the new equipment is agreed.
7. **Faulty street light in Ickornshaw**

(Clerk) Street light number 18 has been removed by NYCC due to safety reasons as the concrete base had deteriorated. The estimated cost of a replacement lamp is £1,200+vat. Council needs to consider replacing the light or not.

Recommendation: That the street light is replaced, or otherwise, at an estimated cost of £1,200+vat
8. **Collinge Road land acquisition**

(Clerk) The clerk has investigated the legal implications and costs associated with purchasing the amenity land at Collinge Road. The solicitor has indicated a number of investigations that in his opinion may require doing and it is for Council to consider these options as they have costs associated. CDC legal fee is £400.

All costs will incur a vat charge –

AWB Charlesworth Solicitors Legal fee -£375,
Pre-completion searches - £4 to £10
Drainage and water enquiry - £111
Commercial mining report - £89.62
Case plan charge - £5.50
Standard and optional enquiries of Local Authority – 101.50

Register of local land charges - £23.50

Recommendation: That the appropriate searches and associated costs are selected to safeguard the council in the acquisition of the amenity land at Collinge Road and that the clerk be authorised to proceed, or otherwise.

9. Festive lights

There are a number of street lights in the centre of the village that are wall mounted on private properties and once converted they would be suitable to plug in festive lights. It will be necessary to gain permission from the property owners prior to carrying out any work and to ensure that the Council reduces its liability risk as a result of installing festive lights.

Recommendation: A. That the clerk prepares a letter and writes to the individual households seeking authority to have festive lights secured to the side of their building with no liability incurred on the Council.
B. That the clerk reports back to a future meeting with the outcome of the enquiry.

10. Dawson Bequest Charity money

The war bonds for this charity have now been cancelled and the funds returned to the Parish Council. The total surplus amount is £1,248.66 and it is for the Council to decide on how best to allocate the money.

Recommendation: That the funds are distributed appropriately within the village and that the bank account for the Dawson Charity is closed.

11. Recreational ground public meeting update

Chair of the recreational ground working group, Mr G Devine, will give a verbal update on the outcome of the public meeting.

Recommendation: A. That the Council thanks Mr Devine for facilitating the public consultation meeting.
B. That the Council notes the outcome of the meeting and considers any recommendations resulting from the consultation and incorporates them in future decisions about refurbishing the recreational field.

12. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	201541	March wages	£532.12
S Mason	201542	March wages	£320.00
HMRC	201543	PAYE	£213.00
J C Cowgill	201544	Inv 1087 War memorial cleaned + bench repair	£250.80
Npower	201545	Utility charge	£20.72
Yorkshire Water	201546	Utility charge	£15.09
YLCA	201547	Annual membership	£552.00
		Total	£1,903.73

13. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
22/2017/17800	Church Hall, Gill Lane	Conversion of loft space including removal and replacement of existing roof structure	
22/2017/17801	Church Hall, Gill Lane	Listed building consent for conversion of loft space including removal and replacement of existing roof structure	
22/2017/17841	Crag Side Barn, Dick Lane	Application for the permanent retention of the temporary access to serve new dwelling	
22/2017/17816	Mill Cross Farm, Cowling Hill Lane	Construction of a new agricultural/forestry building and re-siting of existing building	
22/2017/17817	34 Mill Croft	Retrospective application for the retention of a single storey rear extension	
22/2017/17811	Sycamore House, Cow Lane	Application for alterations to previously approved new build dwelling ref 22/2016/16724	
22/2017/17838	9 Freegate, Ickornshaw	Application to vary condition No.3 to No.7 of existing permission ref 22/2004/4151	

14. Verbal reports from working groups and committee reps

- a) Planning and Environment
- b) Residents Groups
- c) Recreation Ground Group
- d) Mapping and Assets
- e) Finance and Staffing (under standing order 66 it may be necessary to exclude the public)
- f) Festive lights
- g) Allotments

15. Correspondence (For information and to inform future agenda items)

16. Members community reports (For information only)

To accept reports of minor items from councillors and inform future agenda items

17. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Monday **8th May** 2017 at 7pm at Saint Andrews Church.