

Cowling Parish Council

Clerk: - A Mallinson, 9 Roeburn Close, Bradford BD6 3EF. Tel. 07971 274785

28th June 2017

To members of the council. You are hereby summoned to attend the meeting of Cowling Parish Council, to be held on Monday 3rd July 2017 at 7.00pm at Saint Andrews Church for the purpose of transacting the following business.

A Mallinson (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman.

Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are on the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider, decide and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

Recommendation: To accept the minutes of the Parish Council Meeting held on the 12th June 2017.
4. **Clerk and Lengthsman report on actions taken**

A verbal update will be given at the meeting
5. **Reports from invited guests**
6. **Christmas lights**

(Cllr Rogerson) To consider the quotation from Christmas Plus to supply and install LED Christmas lights on trees near to the memorial. (Quotation circulated to Councillors prior to the meeting)

Recommendation: That Councillors consider and approve, or otherwise, the purchase of additional festive lights as per the quotation.
7. **Allotments at Middleton**

(Cllr Carter) To consider the options and costs to carry out work to the allotment area and separate 1 plot into 4 with associated work, including the removal of trees, weeds and sheds. At the time of creating the agenda the quote had not been completed but may be ready for the meeting.

Recommendation: That Councillors consider the quote to carry out work to the allotment area and create 4 plots from 1.
8. **Play equipment safety report**

To consider options for the refurbishment or replacement of items that were highlighted in the annual safety report subject to quotes being available at the meeting.

Recommendations: That Councillors consider the options for refurbishment or replacement of items.
9. **Tree inspection report**

Treeplan have been instructed to carry out a survey of trees on Parish Council land looking at safety aspects. At the time of creating the agenda the plan had not been completed but maybe ready for the meeting.

Recommendation: To consider the outcomes of the report.
10. **Speed activated signs**

(Cllr Denning) To consider options for the village to have additional speed activated signs as a result of the site meeting held with NYCC highways.

Recommendation: That Councillors consider the outcome of the site meeting.

11. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	201563	June wages	£512.48
S Mason	201564	June wages	£320.00
HMRC	201565	PAYE	£208.00
Cowling Community Primary School	201566	Funding grant previously agreed	£217.50
		Total	£1,257.98

12. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2017/18163/TCA	Sycamore House, Cow Lane	Fell 1 no. Ash and 1 no. Sycamore	
2017/18168/OUT	Land West Of Green Syke Barn, Moss End Lane,	Outline application for the erection of agricultural worker's dwelling, all matters reserved with the exception of highways.	
2017/18147/HH	Higher Stone Head Farm	Erection of detached double garage	

13. Verbal reports from working groups and committee reps

- a) Planning and Environment
- b) Residents Groups
- c) Recreation Ground Group
- d) Mapping and Assets
- e) Finance and Staffing (under standing order 66 it may be necessary to exclude the public)
- f) Festive lights
- g) Allotments

14. Correspondence (For information and to inform future agenda items)

15. Members community reports (For information only)

To accept reports of minor items from councillors and inform future agenda items

16. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Monday 7th August 2017 at 7pm at Saint Andrews Church.