

Cowling Parish Council

Clerk: - A Mallinson, 9 Roeburn Close, Bradford BD6 3EF. Tel. 07971 274785

1st August 2017

To members of the council. You are hereby summoned to attend the meeting of Cowling Parish Council, to be held on Monday 7th August 2017 at 7.00pm at Saint Andrews Church for the purpose of transacting the following business.

A Mallinson (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman.

Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are on the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

- 1. Apologies:** to consider apologies for absence from members
- 2. Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider, decide and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
- 3. Minutes**

Recommendation: To accept the minutes of the Parish Council Meeting held on the 3rd July 2017.
- 4. Clerk and Lengthsman report on actions taken**

A verbal update will be given at the meeting
- 5. Reports from invited guests**
- 6. Christmas lights Installation**

To consider the quotes for the installation of Christmas lights for this year. (Documents presented at the meeting)

Recommendation: That Councillors consider and approve, or otherwise, the installation costs as per the quotes for the installation of this year's festive lights.
- 7. Allotments at Middleton**

(This item was deferred from the July meeting) To consider the options and costs to carry out work to the allotment area and separate 1 plot into 4 with associated work, including the removal of trees, weeds and sheds.

Recommendation: That Councillors consider the quotes to carry out work to the allotment area and create 4 plots from 1.
- 8. Tree inspection report**

(This item was deferred from the July meeting) Treeplan have been instructed to carry out a survey of trees on Parish Council land looking at safety aspects. At the time of creating the agenda the plan had not been completed but maybe ready for the meeting.

Recommendation: To consider the outcomes of the report.
- 9. Highways improvements**

(Cllr Mercer) A site meeting was held with NYCC and a verbal report will be given on the outcome. An officer from NYCC highways department has agreed to attend the September meeting.

10. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	201571	July wages	£394.28
S Mason	201572	July wages	£256.00
HMRC	201573	PAYE	£162.40
Christmas Plus	201574	Inv 3054 New Xmas lights	£2,484.00
Plantscape Ltd	201575	Inv 11361 Solar Xmas lights	£450.00
		Total	£3,746.68

11. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2017/18200/LBC	Lower Copy Farm, Park Lane	Listed building consent for proposed sunroom extension and new pedestrian access to tack room	
2017/18199/HH	Lower Copy Farm, Park Lane	Proposed sunroom extension and new pedestrian access to tack room	
2017/18269/FUL	Dovetail, Colne Road	Re-development of existing retail unit to form 2 number dwellings. Formation of 3 number dwellings on car park with associated parking	
22/2017/18068	Lumb Mill Farm, Carr Head Lane	Outline application for the demolition of existing buildings and a residential development of up to three dwellings with associated garages	
2017/18256/HH	Carr Head Hall, Carr Head Lane	Bespoke tailor made greenhouse	
2017/18305/HH	3 Queen Street, Cowling	Demolition of existing single storey extension and garage and construction of new two storey extension and garage	
2017/18216/VAR	Park Meadow, Park Lane	Retrospective application to vary condition no 2 (approved plans) of original planning consent reference 22/2015/15996 granted for the construction of detached garage.	
2017/18182/FUL	Barn South Of Lower Gill Bottom, Shop Lane	Conversion of barn to dwellinghouse	
2017/18222/FUL	Gill Bottom Cottages, Shop Lane, Middleton	Conversion of five redundant farm cottages to form two four bedroom dwellings with associated amenity space	
2017/18223/LBC	Gill Bottom Cottages, Shop Lane	Listed building consent for conversion of five redundant farm cottages to form two four bedroom dwellings with associated amenity space	
2017/18294/TCA	14 Park Road, Cowling,	Fell 1 no. Ash	

12. Verbal reports from working groups and committee reps

- a) Planning and Environment
- b) Residents Groups
- c) Recreation Ground Group
- d) Mapping and Assets
- e) Finance and Staffing (under standing order 66 it may be necessary to exclude the public)
- f) Festive lights
- g) Allotments

13. Correspondence (For information and to inform future agenda items)

14. Members community reports (For information only)

To accept reports of minor items from councillors and inform future agenda items

15. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Monday 4th September 2017 at 7pm at Saint Andrews Church.