

**MINUTES OF THE MONTHLY MEETING OF COWLING PARISH COUNCIL
HELD ON :- 4th December 2017
At 7 pm at Saint Andrews Church**

Present Councillors P Boocock, M Benson, A Lynch, M Rogerson, C Carter, and P Weatherhead

In Attendance: 4 members of the public, Cllr P Mulligan and A Mallinson clerk.

09/1836 **Apologies**

Accepted apologies from Cllr Mercer due to work commitments.

09/1837 **Disclosures of interest**

None

09/1838 **Minutes**

Resolved: That the minutes of the meeting held on the 6th November 2017 were accepted as a true record.

09/1839 **Clerk and Lengthsman's report**

Due to illness the Lengthsman provided a written report about rubbish being burnt at the top of Collinge Road by garages owned by CDC. The clerk agreed to inform CDC about the issue. The clerk had held 2 site meetings with the drainage consultants and a final survey of the culvert would be done on the 5th Dec. Discussion has taken place with the Xmas lights contractor to ensure that all the lights went up in time. All the agreed works to trees has been completed except for a tree in the memorial garden area as it currently has xmas lights on it. This will be dealt with in January.

09/1840 **Reports from invited guests**

Cllr Mulligan reported that Craven ranked very high in a recent social mobility survey. Consultants are working with CDC to look at rural sustainability as part of the local plan.

09/1841 **Fiends of Middleton and Ickornshaw residents group (FMI)**

The chair of the group (Martin) addressed the council and outlined the current plan to provide and install new play equipment and a new gate at the entrance to the playing field. Martin thanked the parish council for their support in writing the bid for external funding which had been successful. All the new equipment covers a wide range of age groups and intended site was considered.

Resolved: A) The FMI group were congratulated on the progress that they have made in providing new play equipment at Middleton.

B) That the proposed location of the latest piece of equipment was agreed.

C) The gate location and design be differed to the January meeting.

09/1842 **Highways improvements**

Resolved: Differed to the January meeting

09/1843 **Christmas lights storage**

Various options had been explored and storage by a Bradford company who deal with cleaning and testing lights was the preferred option, but as yet no costs were available and the lights have to come down in the first week of January.

Resolved: That the clerk have delegated powers to spend up to £600 for the storage, cleaning and testing of the Christmas lights in Bradford.

Signed.....

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09/1844 **Policy for the use of recreational spaces owned by the Parish Council**
Amendments to the draft policy were discussed and the clerk will include these and send a new version to Councillors for consideration ahead of the January meeting.
Resolved: A) That the clerk insert the amended wording and resend the draft to Councillors for consideration at the January meeting.
B) Differed to the January meeting.
C) Differed to the January meeting.

09/1845 **Contribution for Remembrance Day wreaths**
Resolved: That £100 be granted towards the Royal British Legion for the supply of 2 wreaths.

09/1846 **SLCC and ALCC membership**
The annual subscription was now due for the clerks membership
Resolved: That the clerks membership continues with the SLCC and ALCC at a cost of £145.

09/1847 **Budget process**
No new projects have been put forward as there is a considerable amount of project work ongoing for 2018/19.
Resolved: That the clerk sends details of the budget to members of the finance working group for consideration ahead of the January meeting.

09/1848 **Finance**
Resolved: That the accounts presented for payment were agreed.

Payee	Cheque No.	Details	Amount
A Mallinson	201598	November wages	£473.02
S Mason	201599	November wages	£256.00
HMRC	201600	PAYE	£182.20
Saint Andrews Church	201601	Donation for storage of Xmas lights	£50.00
SLCC	201602	Membership renewal	£145.00
Royal British Legion	201603	Donation for 2 wreaths	£100.00
P.D. Inman	201604	Electrical work for Christmas Lights	£198.00
Green Valley Arborists Ltd	201605	To carry out works to trees as previously agreed.	£1,800.00
		Total	£3,204.22

09/1849 **Planning**
Resolved: That the following comments are sent to CDC planning department

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2017/18683/FUL	Higher Stone Head Farm	Construction of agricultural farm building to accommodate animals and machinery	Recommend refusal. See note 1
2017/18738/HH	Sycamore House, Cow Lane (east)	Single storey extension to front of property to provide entrance/utility area and ground floor WC.	Recommend refusal. See note 2

Note 1
Details follow from Cllr Lynch

Note 2
The proposed extension appears to impact on the width of Cow Lane, which is an access road for other residents.

Signed.....

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- 09/1850 **Verbal reports from working groups and committee reps**
a. **Planning and environment:** Nothing further.
b. **Residents group:** Nothing further.
c. **Rec grounds:** Nothing further.
d. **Mapping and Assets:** Nothing further.
e. **Finance and staffing:** Nothing further.
f. **Festive lights:** Nothing further.
g. **Allotments:** Nothing further.
- 09/1851 **Correspondence (For information and to form future agenda items)**
NYCC are phasing out old style street lights in favour of LED lights of which 2 are owned by the Parish Council. The clerk will identify which lights are affected and obtain quotes for their replacement.
- 09/1852 **Members community reports**
Street light No.15 is not working. Cllr Boocock will be holding his over 70's event on the 9th December between 10am and 12 at St Andrews Church
- 09/1853 **To agree and note the time and date of the next Parish Council Meeting**
Resolved: That the next meeting is to be held on Monday **8th January** 2018 at 7pm at Saint Andrews Church.

Meeting closed at 9.50 pm

Signed.....

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