

**MINUTES OF THE MONTHLY MEETING OF COWLING PARISH COUNCIL  
HELD ON :- 12<sup>th</sup> June 2017  
At 7 pm at Saint Andrews Church**

**Present** Councillors P Boocock, M Benson, A Denning, A Lynch, M Rogerson and C Carter.

**In Attendance:** 3 members of the public, S Mason (Lengthsman), PCSO Simon Thornton and A Mallinson clerk

09/1737 **Apologies**

Accepted apologies from Cllr Mercer and Mulligan due to work commitments and lateness from Cllr Carter (7.30) and Cllr Rogerson (8.30pm).

09/1738 **Disclosures of interest**

None

09/1739 **Minutes**

**Resolved:** That the minutes of the meeting held on the 8<sup>th</sup> May 2017 were accepted as a true record.

09/1740 **Clerk and Lengthsman's report**

The Lengthsman reported that there had been a lot of rubbish left in the main recreational field during the school holidays but this had now been dealt with.

The clerk had been dealing with finalising the accounts, meeting with the internal auditor and preparing documents as per the agenda. The park benches were now on order and discussions continued about the invoice for the solar powered lights.

09/1741 **Reports from invited guests**

PCSO Thornton reported on the latest crime figures and road traffic accidents over the last 12 months. Cllr Denning, in his capacity of speed watch coordinator, reported that approximately 600 vehicles per hour travelled through the village and some were well in excess of the speed limit. Crime figures remain very low but residents should remain vigilant and ensure that their vehicles are always locked.

09/1742 **Accounts for 2016 / 2017**

The clerk as RFO presented the accounts and the findings of the internal auditor.

**Resolved:** That there being no issues raised that the accounts are sent to the external auditor for examination

09/1743 **Drainage issues on the main recreational field**

Councillors gave consideration to the options presented to them by JBA consultants as well as the financial implications.

**Resolved:** That option C from the report is chosen as the next step in finding solutions to the drainage problems at a cost of approximately £3,500

09/1744 **Play equipment safety report**

The clerk highlighted some of the issues raised within the annual report

**Resolved:** That the clerk investigate A) costs to refurbish or replace the swings at Collinge Road, new signage for Middleton and the main recreational field for emergency purposes and C) repairs to the youth shelter. Issues raised relating to the new equipment would be investigated by the supplier and reported back.

Signed.....

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- 09/1745 **Tree inspections**  
**Resolved:** That Treeplan be appointed to carry out inspections on trees on parish council land at a cost of £290 and a report be presented to a future council meeting.
- 09/1746 **Speed activated signs**  
Cllr Denning and the speed watch volunteers were requesting new speed activated signs to be placed at each end of the village.  
**Resolved:** That a site meeting be arranged with NYCC highways officers and the volunteers to see if a suitable location can be found.
- 09/1747 **CDC standards committee**  
There were no volunteers to be put forward for consideration.
- 09/1748 **Funding request**  
The school wished to purchase a defibrillator and had raised some funds to go towards it and were seeking additional funding from the parish council.  
**Resolved:** That £217.50 be awarded to the school to assist in purchasing a defibrillator.
- 09/1749 **Finance**  
**Resolved:** That the accounts presented for payment were agreed.

| Payee                           | Cheque No. | Details                           | Amount           |
|---------------------------------|------------|-----------------------------------|------------------|
| A Mallinson                     | 201557     | May wages, stamps and software    | £476.86          |
| S Mason                         | 201558     | May wages                         | £256.00          |
| HMRC                            | 201559     | PAYE + £471.84 PAYE payroll error | £646.64          |
| Cowling Gala                    | 201560     | grant funding                     | £750.00          |
| NYCC                            | 201561     | Street lighting maintenance costs | £565.45          |
| The Play Inspection Company Ltd | 201562     |                                   | £270.00          |
|                                 |            | Total                             | <b>£2,964.95</b> |

- 09/1750 **Planning**  
**Resolved:** That the following comments are sent to CDC planning department

| Planning Ref No. | Site Location                           | Brief Description of Proposal   | Comments                      |
|------------------|---|---|-------------------------------|
| 22/2017/18059    | 2 Ghyll Cottage, Nan Scar               | Construction of parapet wall to existing roof & create flat roof section          | No comment                    |
| 22/2017/18068    | Lumb Mill Farm. Carr Head               | Outline application for change of use of farmyard & buildings to residential use. | No comment                    |
| 22/2017/18008    | Lower Lane House Farm, Lane House Road. | Ground floor toilet extension   | No comment                    |
| 22/2017/18088    | Land Off Pad Cote Lane                  | Proposed agricultural building and track  | Recommend refusal. See note 1 |
| 22/2017/18078    | 142 Keighley Road                       | Install new flat roof with balustrade & glass balcony and create new door way     | Recommend refusal. See note 2 |
| 22/2017/18116    | Crag End Farm, Colne Road               | Listed building consent to create second skin storm wall                          | No comment                    |
| 22/2017/18109    | 17 Bannister Walk                       | First floor extension above existing garage. Resubmission of                      | Recommend refusal. See        |

Signed.....

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|               |                            |  |            |
|---------------|----------------------------|--|------------|
|               |                            | 22/2016/16961  | note 3     |
| 22/2017/18103 | Crag Side Barn, Dick Lane. | Application to vary condition 2 of previous consents 22/2015/15685 & 22/2015/16389 | No comment |

Note 1

The long-proposed driveway to the barn is unnecessary and actually destroys the grass for which it is being built. The barn could be built adjacent to the existing road without the destruction of the crops in such a rural setting.

Note 2

The proposal is overlooking neighboring gardens and is out of keeping within a conservation area.

Note 3

The proposal is overbearing on neighboring properties and over development of the site. The shadow diagram is based on the summer solstice at noon when the sun is at its highest and in winter months there will be significant shadowing.

09/1751 **Verbal reports from working groups and committee reps**

- a. **Planning and environment:** Nothing further.
- b. **Residents group:** Nothing further.
- c. **Rec grounds:** Nothing further.
- d. **Mapping and Assets:** Nothing further.
- e. **Finance and staffing:** Nothing further.
- f. **Festive lights:** Cllr Rogerson to investigate the cost of lights for the memorial.
- g. **Allotments:** To arrange a meeting to discuss the vacant plot and future developments of the allotments and formulate a risk assessment policy

09/1752 **Correspondence (For information and to form future agenda items)**

The clerk had received a letter complaining about the decision of the council not to alter the allotment tenants agreement. The clerk will respond.

09/1753 **Members community reports**

None

09/1754 **To agree and note the time and date of the next Parish Council Meeting**

**Resolved:** That the next meeting is to be held on Monday 3<sup>rd</sup> July 2017 at 7pm at Saint Andrews Church.

Meeting closed at 9.40 pm

Signed.....

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