

**MINUTES OF THE MONTHLY MEETING OF COWLING PARISH COUNCIL  
HELD ON :- 6<sup>th</sup> November 2017  
At 7 pm at Saint Andrews Church**

**Present** Councillors M Benson, A Denning, A Lynch, M Rogerson, C Carter (from 8pm), B Mercer and P Weatherhead

**In Attendance:** 3 members of the public, S Mason (Lengthsman) and A Mallinson clerk.

09/1816 **Apologies**  
Accepted apologies from Cllr Boocock due to family commitments and lateness from Cllr C Carter

09/1817 **Disclosures of interest**  
Cllr Benson and Denning declared an interest in item 7 as they are members of the church.

09/1818 **Minutes**  
**Resolved:** That the minutes of the meeting held on the 2<sup>nd</sup> October 2017 were accepted as a true record.

09/1819 **Clerk and Lengthsman's report**  
The Lengthsman reported that there are a number of street lights that belong to Muir Housing that are not working and will email the clerk with a list of blocked drains in the village.  
The clerk gave an update on issues – 1. A draft policy on using recreational spaces was circulated to Councillors for discussion at the December meeting, 2. conversations had taken place with the drainage contractors and CCTV examination of the culvert was imminent, 3. still awaiting a quote for repairs to the youth shelter and early enquiries about a new shelter indicate the cost would be between £7k and £9k, 4. An estimate of between £500 and £800 had been obtained for repairs to the field with the Fun Day committee being able to contribute approx £200, 5. Site meeting held with electrical contractor to discuss wiring the Christmas lights up in the memorial area, 6. Investigated a residents request to have the verge widened opposite the school to assist with parking but NYCC have rejected this idea, 7. The Parish council have been successful in a lottery bid and awarded £9,815 to assist FMI in purchasing new play equipment and this now requires the release of £4k matched funding, 8. Work has now started on the refurbishment of the allotments, 9. The clerk will be moving house in December and there may be some communication issues whilst the move takes place.

09/1820 **Reports from invited guests**  
Cllr Mercer had attended the CDC parish liaison meeting and a number of parking issues in the village had been dealt with.

09/1821 **Highways improvements**  
Cllr Lynch reported that no further talks had been held with the police and crime commissioner or with NYCC highways. A Mr Hunter from NY police has agreed to attend the December meeting to discuss speed cameras. NYCC highways have confirmed that they will not consider implementing an additional pedestrian crossing point in the village. Cllr Denning reported that the speed watch group have been asked to temporarily stop whilst mobile speed cameras are deployed in the village. The group have been very successful in highlighting the speeding problems which has resulted in the cameras being deployed. Cllr Denning thanked all those who had been involved and had undergone the necessary training. Cllr Rogerson put forward a vote of thanks for the volunteers and a thankyou card would be sent to each member.  
**Resolved:** That the item of Highways Improvements be a standard item on the agenda until further notice.

Signed.....

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- 09/1822     **Christmas lights storage**  
No further discussions have taken place regarding the future storage of the lights and alternative sites were being looked at.  
**Resolved:** That the church be awarded £50 as a contribution for the current storage of the lights.
- 09/1823     **Christmas lights in the memorial area**  
After a site meeting between the clerk and the electrical contractor a quote had been obtained to supply the required equipment and wire in a feed for the new Christmas lights.  
**Resolved:** That P. D. Inman be appointed to supply the necessary equipment and wire in a supply for the Christmas lights in the memorial area at a cost of £165 +vat.
- 09/1824     **Remembrance Sunday**  
Two wreaths need to be purchased for the memorial service and collected from Skipton Town Hall. The service this year will be held at Holy Trinity Church at 10.45.  
**Resolved:** That 2 wreaths be purchased from the Royal British Legion using section 137 funding.
- 09/1825     **Tree maintenance work**  
The clerk had attempted to obtain 3 quotes but had only recently received 2 replies. Councillors considered the 2 quotes for works to trees that had been identified in the recent safety report and possible locations to plant new trees obtained from the Woodland Trust.  
**Resolved: A)** That Green Valley Arborists Ltd are appointed to carry out works to trees at cost of £1,500 +vat. **B)** That the contractor be given the trees to plant in suitable locations.
- 09/1826     **Over 70's Christmas event**  
Cllr Boocock requested that the format of the redundant Dawson Bequest gathering continues with the exception of handing out any money.  
**Resolved:** That the chairman is authorised to use his allowance to organise and provide refreshments and cover room hire costs for a social gathering of local residents over the age of 70.
- 09/1827     **War Memorial project**  
Cllr Boocock has obtained a list of landscape designers and tenders need to be sort by the clerk for future consideration. A budget of £2,500 has previously been allocated by the council for the project.  
**Resolved:** That the clerk seeks quotes for the design wok and reports back to a future meeting.
- 09/1828     **Funding request**  
The clerk had obtained a funding request from the Preschool and Toddlers group for funds to go towards purchasing new equipment.  
**Resolved:** That £250 from the grants budget be awarded to the group.
- 09/1829     **Budget process**  
The clerk outlined the budget process for Councillors, which is set at the January meeting. Any potential projects needed to be investigated and funds allocated for the 2018 financial year.  
**Resolved:** That ideas for future projects are forwarded to the clerk as part of the budget process for consideration at the December meeting.

Signed.....

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09/1830 **Finance**

**Resolved:** That the accounts presented for payment were agreed.

Payee	Cheque No.	Details	Amount
A Mallinson	201590	September wages + working from home allowance	£603.38
S Mason	201591	September wages	£256.00
HMRC	201592	PAYE	£177.20
J C Cowgill	201593	Inv 137 grass cutting for 2017	£4,608.00
Christmas Plus	201594	Inv 3148 String lights and transformer	£1,149.00
FMI	201595	Grant funding for play equipment	£4,000.00
J C Cowgill	201596	inv 116 Collinge road swings	£228.00
Cowling Preschool and Toddlers Group	201597	Grant funding	£250.00
		Total	<b>£11,271.58</b>

09/1831 **Planning**

**Resolved:** That the following comments are sent to CDC planning department

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2017/18582/HH	5 Hey Farm Cottages, Park Lane	Domestic garage and workshop in garden of existing house.	No comment
2017/18583/HH	5 Hey Farm Cottages, Park Lane	Demolition of existing conservatory and porch and construction of new porch	No comment
2017/18476/FUL	Parcel Of Land To Eastern Side Of, No.16 Ickornshaw	Revised design of proposed dwelling house to supersede previous planning approvals.	Recommend refusal. See note 1
2017/18635/FUL	Middle House Farm, Park Lane	Portal framed agricultural building for storage of machinery & implements.	No comment
2017/18640/HH	Stott Fold Farm, Cowling Hill Lane	Proposed conservatory and extension to rear	No comment
2017/18641/LBC	Stott Fold Farm, Cowling Hill Lane	Proposed conservatory and extension to rear	No comment
2017/18555/FUL	Park Cottage, Park Lane	New triple garage	No comment

Note 1

The proposal is not in keeping and out of character with the surrounding properties.  
Potential flooding issues and highways issues have not been addressed from the previous application.

09/1832 **Verbal reports from working groups and committee reps**

- a. **Planning and environment:** Nothing further.
- b. **Residents group:** Nothing further.
- c. **Rec grounds:** Mr Devine as chair of the working group thanked the clerk for his ongoing work and for keeping the group informed of progress. A few residents were still complaining about the weed spraying methods.
- d. **Mapping and Assets:** Nothing further.
- e. **Finance and staffing:** A meeting will be arranged to discuss the 2018/19 budget

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- f. **Festive lights:** Nothing further.
- g. **Allotments:** Work has started on clearing the empty allotment plot and the new plots will be ready for March.

- 09/1833     **Correspondence (For information and to form future agenda items)**  
A number of planning applications had been resolved by CDC. Emails had been exchanged between Cllr Mercer, CDC and the clerk about the closed toilet block. There was a covenant in place that restricted their use to public toilets only and CDC had unsuccessfully tried to have this changed.
- 09/1834     **Members community reports**  
Cllr Benson raised a concern about an area of footpath near the entrance of New Hall on the Glusburn side. The clerk agreed to report this.
- 09/1835     **To agree and note the time and date of the next Parish Council Meeting**  
**Resolved:** That the next meeting is to be held on Monday 4<sup>th</sup> December 2017 at 7pm at Saint Andrews Church.

Meeting closed at 9.30 pm

Signed.....

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