

Cowling Parish Council

<https://cowlingparishcouncil.org.uk> / clerk@cowlingparishcouncil.org.uk

Minutes of Ordinary meeting of Cowling Parish Council held at 7.00pm on Monday 05 February 2024 at The Village Hall, Cowling.

Minutes subject to confirmation at the meeting of Cowling Parish Council to be held Monday 4th Feb 2024

Linda Whitehead, Clerk, RFO and Proper Officer, 06 Feb 2024 *L.A. Whitehead*

199. Present:

To note attendees: Chairman Cllr P.Weatherhead, Vice Chair Cllr C.Zeyrek, Cllr D. Gilbert, Cllr. C.Rossi, Cllr A.Brown, (RGMC- G.Taylor, L.Tallant, B.Howe) Clerk L.Whitehead & 3 members of the public.

200. Apologies:

To approve and receive apologies for absence and reasons given to the Clerk prior to the meeting.
Apologies received from: Cllr C.Emmott.

201. Declaration of Interests:

- a. To record any Councillors disclosable pecuniary interests (DPI) or other interests in relation to items on this agenda. **None received.**
- b. To consider any Councillor requests for dispensations. **None received.**

202. Minutes:

To approve minutes of the Parish Meeting of CPC held 08 January 2024.

Resolved: that the above minutes of the Cowling Parish Council meeting held on the above date be approved as a true and accurate record of the meeting.

203. Public Participation:

Members of the public may address the council on matters within the council's remit; maximum total time allowed of 15 minutes.

- a. A member of the public has collected litter from Park Lane area by the main road, by the layby and the bus turning circle. She has collected 5 bags of litter.
- b. She asked the question why are there no litter bins in the area around Green Syke farm to Lower Bawes Farm and Sandyford farm?

The Parish Council reported the areas mentioned above two weeks ago to North Yorkshire Council (NYC) they did attend the area and collect litter, but a lot remains.

Action is to identify litter bins required and report to NYC. A litter pick to be conducted by members of the public was suggested. NYC will provide bin bags, pickers and collect full bags.

All along the A6068 litter bins are overflowing this is due to only being emptied monthly by NYC.

Councillor A.Brown has asked to be kept informed on progress and the member of the public.

204. Invited Guest:

PCO A.Jefferson, Councillor A.Brown, RGMC representative(s)

Report from Councillor A.Brown.

- Concern about gritting bins around Cowling, NYC doesn't have enough resources for minor roads to be gritted at the same time as major roads, there is a possibility after 72 hrs they may be gritted after an assessment.

Signed:Chairman, Cllr P.Weatherhead.....*Paul Weatherhead*.....

Date:04 Mar 2024

- Cllr Brown asked the Parish Council to identify locations where extra grit bins or heaps are required. Members of the public are welcome to contact the clerk to notify where grit bin may be required email clerk@cowlingparishcouncil.org.uk .
- For information anyone can request a grit bin or heap to be refilled, emptied of rubbish, damaged, missing or moved from original position via the NYC website at: <https://www.northyorks.gov.uk/roads-parking-and-travel/winter-service/salt-bins-and-salt-heaps>
- The clerk will send a grit bin map to Lengthsman who will check for missing or moved bins.
- Cllr Brown asked members of the public/Parish Council for their comments on the revised planning app for new development at Nan Scar, see section 208.
- Locality budget may be cut by half but not been decided yet.
- Likely there will be a 4.99% increase in council tax.

205. Report from Clerk & Lengthsman:

- a. To receive a report from Cowling Parish Council Lengthsman.
 - i. Very windy weather has caused excess litter to be collected by Lengthsman around the town.
 - ii. The Lengthsman is conducting weekly checks on all play areas adhering to the ROSPA checklists.
- b. The Clerks report will be reported throughout the agenda.

To approve any action required arising from the afore mentioned reports.

Resolved: to approve the above actions.

206. Postcodes

Consider a request from a resident to move postcode from BD22 to a new rural postcode, to reduce insurance costs.

Resolved: The Parish Council decision was that it would not be possible, this would have a significant impact on the Royal Mail and all concerned and therefore would not support this request.

207. Gritting

- a. Update on gritting more roads and filling grit bins and heaps.
- b. Consider purchasing more bins.

See Cllr Brown’s report at section 204.

208. Planning:

Planning application decisions below:

Application Reference	Address	Description	(CPC) decision	Response Deadline
ZA24/25668/TCA	3 Manor Park, Cowling, Keighley, BD22 0DW,	T1: Ash- Remove, T2: Oak & T3: Birch- crown lift and topping	See below.	12 Feb 2024
The PC had a tree professional look at the Ash and it is not dead so should not be removed. There is also no mention of a replacement tree which is a requirement in a conservation area. Therefore, the Parish Council do not support this application.				
ZA24/25646/FUL	Land Adjacent To Freegate House, Nan Scar, Ickornshaw, Cowling, North Yorkshire, BD22 0DJ,	4 no. proposed semi-detached dwellings with associated works.	See below	19 Feb 2024
Taking into consideration comments from residents the Parish Council do not support the application for four dwellings, BUT would support an application for two dwellings.				

Signed:Chairman, Cllr P.Weatherhead.....

Date:04 Mar 2024

209. Finance

To approve payment of the following invoices presented for payment: (* to be ratified)

Payee	Invoice Date	Invoice Number	Details	Total £
Playsafety Limited	05/01/24	76526	ROSPA inspection sheets	108.00
Bradford Community Payroll	15/12/23	2524	Payroll	*5,564.70
Bradford Community Payroll	15/12/23	2524	Payroll fees	*180.00
Royal Mail	23/01/24	1802729878	PO Box delivery	219.00

Resolved: that all invoices are approved for payment as soon as possible.

210. Recreation Areas

- a. Consider request by the Recreation Management Group Committee for funding of £34,873.44 including VAT. For drainage works to be completed on the Main Recreation Ground.

The RGMC consulted drainage expert, it is essential that new drainage is installed before play equipment can be supplied. The plan is to commence drainage work in May 2024. Five tenders were reviewed by the RGMC with names of the companies not disclosed. The company chosen is the preferred process for implementation and leaves less spoils to be removed. There is a cost increase due to rise in material costs from 1 March 2024 now increased to £38,875.14

Resolved: that Parish Council approve the cost of £38,875.14 for the above work and would like to thank all involved for their hard work and dedication to this project.

- b. Agree actions and repair for damage to public footpath on the Main Recreation Ground.
Update: the Parish Council have arranged for the corroded footpath to be made safe until the North Yorkshire Council can repair.

211. Allotments

- a. **Existing –**

Consider Tenant request to erect an 8 x 4ft greenhouse on plot.

Resolved: that the Parish Council approved the erection of the greenhouse.

- b. **Review of tree to be trimmed**

A large silver birch requires trimming on allotment plot.

Update: despite much correspondence between the Parish Council and the tenant the tree has still not been trimmed. **Action:** for Clerk to contact tenant and agree a date for trimming the tree or notification of tenancy termination may be served.

- c. **Proposed Allotments**

Arrange meeting and agree a strategy.

Action: The Clerk is to arrange a meeting with the Parish Council and proposed new allotment holders to discuss plans for allotment preparation.

212. Traffic and Speeding

- a. Consider a request from Cowling Primary School for a donation of £286 for signage outside the school.

Resolved: That the Parish Council approve the payment request of £286.

- b. Update from G. Taylor, the speed action group are again pursuing speed cameras for Cowling. There has been a gap due to waiting for feedback from Zoe Metcalfe, North Yorkshire Police, Fire and Crime Commissioner and the speeding responsibility has now been transferred to the new Mayor.

213. Annie Driver Charity

Signed: Chairman, Cllr P. Weatherhead.....

Date: 04 Mar 2024

The Primary School and the Parish Council are pleased that the accounts at North Allerton have been located and the student has been paid from the charity fund.

214. Request to re-open Cowling Public toilets

Update -

The closed toilets by the layby on the A6068 are owned by the NYC. The Parish Council and Cllr Brown have reviewed the possibility of re-opening. This would cost a considerable amount of public money, the toilets would have to be purchased from NYC, replenished, require a key holder and cleaner plus maintenance costs. Nearby parishes have been contacted regarding costs, cleaning alone amounts to £800 per month, the precept would have to be increased to do this. A request to NYC by the Clerk will be made again, but they have closed toilets in other parishes due to high costs.

215. Land of Winkholme Road

Consider a request from potential purchaser to purchase small plot of land in front of 8 Colne Road, Cowling.

Resolved: The Parish Council do not own this land and suggests the requestor contacts NYC and Land Registry.

216. Miscellaneous issues including information and items for next meeting agenda

- a. On 8th February Northern Grid are surveying the site by the memorial gardens at the request of the Parish Council who would like to move the electric meter out of the building at 139 Keighley Road, Cowling into the shed at the Memorial Gardens.
- b. The clerk has requested assistance from the councillors to review the Parish Council Standing Orders.
- c. A written report is to be arranged on the state of the area of new tarmac on the recreation ground.

217. Next Meeting:

To confirm date, time and venue for the next meeting of the Cowling Parish Council.
Meeting closed at 20.50pm

Next meeting 7pm, Monday 4th Mar 2024.

