

Cowling Parish Council

<https://cowlingparishcouncil.org.uk> / clerk@cowlingparishcouncil.org.uk

Minutes of Ordinary meeting of Cowling Parish Council held at 7.00pm on Monday 08 April 2024 at The Village Hall, Cowling

Linda Whitehead, Clerk, RFO and Proper Officer, 11 April 2024

L.A. Whitehead

1) Apologies:

- a) To approve and receive apologies for absence and reasons given to the Clerk prior to the meeting.
Scott M, C.Emmott, D.Vogt, PCO K.Thornton.

2) Present:

- a) To note attendees. Cllr A.Brown, Cllr P.Weatherehead, Cllr C.Zeyrek, Cllr C.Rossi, Cllr D. Gilbert, Clerk L.Whitehead

Resolved: The Parish Council approved the reasons and apologies received from all named above.

3) Declaration of Interests:

- a) To record any Councillors disclosable pecuniary interests (DPI) or other interests in relation to items on this agenda. **None received.**
b) To consider any Councillor requests for dispensations. **None received.**

4) Minutes:

- a) To approve minutes of the Parish Meeting of CPC held 04 March 2024.

Resolved: that the above minutes of the Cowling Parish Meeting held on the above date be approved as a true accurate record of the meeting.

5) Public Participation:

- a) Members of the public may address the council on matters within the council's remit; maximum total time allowed of 15 minutes. **None received.**

6) Invited Guest:

- a) PCO Thornton, Councillor A.Brown, RGMC representative(s)

Report from Councillor A.Brown.

- i) NYC councils is preparing the local plan which will take 3 to 4 years. If site owners have areas for development it is suggested that they inform NYC Planning asap so they can be consider for inclusion.
ii) Cllr Brown has spoken to North Yorkshire Transport Chief & Crime Commissioner Zoe Metcalfe & Chief of Police Tim Forber, they are positive about installing speed cameras in Cowling. A report will be available soon.
iii) Cllr Brown still pursuing gritting routes and bins around cowling. The clerk to send list to Cllr Brown asap.
iv) Mayor candidates are; lib dem , labour, independent & reform party.
v) Voting in May election; Cllr Brown confirmed that to vote proof of photographic evidence is needed a driving licence or passport, or a voter can apply for an official pass before the election. A bus pass can be presented but a bus pass for students will not be accepted. Postal and online votes do not need photo ID.

Report from PCO Thornton

Only one incident in Cowling over the last 30 days. 24 March - Theft of scrap metal from boarded up toilets on Colne Road.

7) Report from Clerk & Lengthsman:

To receive a report from Cowling Parish Council Lengthsman.

a) Handover of lengthsman.

- i) The exiting lengthsman has reported that all is good and has handed over to the returning Lengthsman. Dave has done a great job and the Parish Council would like to express their gratitude to Dave for all the work he has done during the last 9 months.
- ii) The Parish Council would also like to welcome back Scott to the role of Lengthsman and look forward to working with him again.

b) The Clerks report will be reported throughout the agenda.

To approve any action required arising from the afore mentioned reports. **Resolved:** to approve all the above actions.

8) Planning:

a) Planning applications below:

Reference:	Location / proposal	Date of return to NYC	CPC response
ZA24/25818/HH	Erection of an entrance porch following demolition of existing. Location: Lyndale Barn, Scar View, Royd Street, Cowling, Keighley, BD22 0BW	08 Apr 2024	The CPC support this.
ZA24/25793/VAR	Application to vary condition no 2 (Approved Plans) of planning approval referenced ZA23/25499/HH Location: Foxcote Cottage, Lane House Road, Cowling, Keighley, BD22 0LX 04/04/24	04 Apr 2024	The CPC support this.
ZA24/25826/TCA	There is a large Golden Conifer in the garden to the rear of the property, on the boundary side with No.38 Middleton. The tree is over 40 foot tall. We wish to get this tree felled. We would like to replace the conifer with small fruiting trees (Apples and Pears.) Location: 42 Middleton, Cowling, Keighley, BD22 0DQ	08 Apr 2024	The CPC support this.
ZA24/25867/CPL	Removal of 2 derelict garages and erect a sectional garage. Location: Stott Hill Barn, Old Lane, Cowling, BD22 0NP	?	The PC to review .

9) Finance

a) To approve payment of the following invoices presented for payment: (*to be ratified, paid before Year End.)

Payee Years 2023/24	Inv.Date	Inv. Number	Details	Total £
EON Next	06/03/24	INV 0036	Electric bill	*126.35
Cowling Village Hall	09/03/24	CPC24001	Room hire village hall Jan to Mar	*94.50
Sevenside Defib & Trg	11/03/24	High Adventure	Replacement Defib Box	*594.00
Linda Whitehead	18/03/24	INV 47987	Traffic Convex Mirror Collinge Rd, The Workplace Depot	*37.60
Bradford Community Pay	18/03/24	Inv 2609	Salaries & qtly fees	*5,312.85
Years 2024/2025				
YLCA	02/04/24	INV-1684	YLCA annual subscription	643.00
Business Stream	17/03/24	4637876	Water services	84.01
SLCC	01/05/24	MEM248594-1	SLCC Clerk subscription	144.00

Resolved: that all invoices be approved for payment as soon as possible.

b) Consider quote from Acorn Lighting to repair & test Christmas lights total cost **£282.00** (costs sent to councillors before meeting for review.) **Resolved:** that cost be approved, Clerk will inform Acorn.

- c) EON new costs negotiated. **Resolved:** the Clerk has reduced costs down to 25p per kwh/50p day standing charge.
- d) Clerk to present Year End 2023/2024 figures. The AGAR (Annual Governance & Accountability Return) will be presented at the CPC May meeting for approval.

Update: Bank balance at close on 31 Mar 2024 was £205,366. (Note: £120,500 of this is reserved for projects). Total spends for 2023/24 £55,483. Total income £62147.99

10) Recreation Areas

- a) Agree to plant wildflowers on the main recreation ground, taking up the offer of the donation by Planet Architecture.

Update: Clerk to contact the RGMC to discuss the best location to plant the flowers.

11) Allotments

- a) Summary of meeting held with proposed allotment holders on 26th March 2024.

Update: 12 people attended the meeting, plots were allocated. Non attendees have been offered plots. The allotment area to be staked out w/c 8th April 2024, plots will be numbered. Requests to improve access path, Parish Council (PC) to look into this. Water to be connected by the PC. A hut may be erected to contain a compost toilet. Wild flowers will be planted at the far end in the open space. Small shrubs to be planted by the PC to create privacy and contain water to assist in the prevention of flooding in the nearby houses. THERE ARE 3 PLOTS AVAILABLE ANYONE WHO WOULD LIKE TO HAVE ONE, CONTACT THE CLERK AT THE PC.

12) Traffic Mirror

- a) A new traffic mirror for Collinge Road has been purchased and fitted by Cowling Parish Council.
 - i) The PC would like to thank Cllr Emmott for fitting the mirror asap. There has been good feedback from the public.

13) Standing Orders

- a) A review is currently ongoing for all Cowling Parish Council standing orders (procedures). The Parish Council to review the STO's ready. The Chairman to sign revised STO's presented for signing.
 - i) **Update:** The Financial Regulations Policy been updated inline with NALCs policy. Chairman signed.

14) Defibrillator Update - High Adventure

- a) A new defibrillator box has been fitted at High Adventure, new batteries and a service update to defibrillator.

15) Electric Meter Move

- a) A Smart Meter to replace old Parish Council meter, a date has been agreed with owner of the property. **Update:** Clerk still monitoring progress.

16) Cowling Football Ground

- a) Councillor Rossi to update the Parish Council on spends from the Parish Council donation of £3000.
Update: Bought equipment specifically for juniors' smaller goals, majority of money for improvements to drainage of the pitch (booked last Sep 23 but must be dry so not completed yet. Junior football 40 requests to join club.

17) Miscellaneous issues including information and items for next meeting agenda

- a) Daffodils previously planted at Hartley Memorial Field, request from member of the public for grass cutters not to cut them down.
Update: The information has been passed to grass cutter. It was suggested that later in the year the Parish Council could plant daffodils at Hartley Memorial Field to reproduce the word 'Cowling' which was done some years ago.

18) Next Meeting:

To confirm date, time and venue for the next meeting which will be the Annual Cowling Parish Council.

Monday 13 May 2024 at 7pm for the Annual Cowling Parish Council

To **also** confirm date and time for the Annual Parish Meeting in May.

Monday 20 May 2024 at 7pm for the Annual Parish meeting.

Meeting closed at 8.30pm