Cowling Parish Council

https://cowlingparishcouncil.org.uk / clerk@cowlingparishcouncil.org.uk

Notice is hereby given that the Ordinary meeting of Cowling Parish Council will be held at:

7.00pm on Monday 02 February 2026 at The Village Hall, Cowling.

The business to be transacted at this meeting is detailed below:
Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found at the website above.

Linda Whitehead, Clerk, RFO and Proper Officer, 27 Jan 2026 L.A.Whitehead

175. Present

To note attendees. **Apologies for Abscence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

176. Declaration of Interests

To record any Councillors disclosable pecuniary interests (DPI) or other interests in relation to items on this agenda.

To consider any Councillor requests for dispensations.

177. Minutes

To approve minutes of Cowling Parish Council Meeting held on 01 December 2025

178. Public Participation

Members of the public may address the council on matters within the council's remit; maximum total time allowed of 15 minutes.

179. Invited Guest(s).

Councillor A.Brown; PCO A.Jefferson

180. Report from Clerk

The clerks report will be reported at various sections throughout the meeting.

181. Report from Lengthsman

182. Planning

To consider plannings applications below:

Ref.	**Proposal:**	**CPC comment**	**Response Deadline**
26/00130/FUL	Full Planning Permission for four bungalows. LOCATION: Land To South Of 8 Manor Park Cowling North Yorkshire.		12 Feb

183. Finance

To approve payment of the following invoices presented for payment: *denotes to be ratified

Payee	Date	Ref Number	Details	**Total £**
Joiner	08/01/2026	inv 65	Bus Shelters	509.00*
Business Stream	11/12/2025	9503219	Water Bill 11 sep to 10 dec	94.17*
BWP Creative Ltd	09/12/2025	inv 4061	Domain renewal for Cpc jan 26 to jan 27	14.40*
YLCA	03/12/2015	inv 4969	Procurement trg	35.00*
Bradford Payroll	16/12/2025	inv 3223	Est pay jan to march & fees	4677.37*
Clerk	10/12/2025	TBD	XL print cartridge x 2	38.94*
Cowling Village Hall	28/12/2025	cpc25006	3 mths room hire	94.50*
Acorn Lighting	14/01/2026	804	Install remove xmas lights	3072.00

Royal Mail Group Ltd	19/01/2026	1802929821	PO Box delivery 6mth fee	246.60
Swensson Tree & Garden Services	22/01/2026	INV 173	Tree trim ref survey 2, end of Pad Cote Lane	550.00
Clerk	01/01/2025	inv 25 003	WFH allowance Oct to Dec 25 13 wks	78.00

184. Business Continuity Plan

185. Procedures

a. Review revised Finance Procedure
b. Review revised IT Policy

186. Bench Purchases

a. To select new benches and agree location, recieved Locality Fund Grant of £1800.

187. Allotment

a. Update of water collection
b. New map of Middleton allotment required.

188. Tree Planning Permission

a. Clerk to apply for permission for trees to be trimmed in Nan Scar, Ickornshaw in line with the recent tree survey outcome.

189. Miscellaneous Issues including information and items for next meeting agenda

190. Correspondence:

To note any correspondence received not specifically dealt with on this agenda.

191. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.

192. Complaints:

To consider action regarding any complaints received.

193. Next meeting:

To confirm the date, time and venue for the next meeting of the Cowling Parish Council.