Cowling Parish Council

https://cowlingparishcouncil.org.uk / clerk@cowlingparishcouncil.org.uk

Notice is hereby given that the Ordinary meeting of Cowling Parish Council will be held at:
7.00pm on Mon 20th April 2026 at The Village Hall, Cowling.

The business to be transacted at this meeting is detailed below:
Members of the public and press are invited to attend and may address members of the Council during the item set aside **for public participation**. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found at the website above.

Linda Whitehead, Clerk, RFO and Proper Officer, 13 Apr 2026 L.A.Whitehead

01 Present
To note attendees.

02 Apologies for Absence
To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

03 Declaration of Interests
To record any Councillors disclosable pecuniary interests (DPI) or other interests in relation to items on this agenda.
To consider any Councillor requests for dispensations.

04 **Minutes**
To approve minutes of the Annual Parish Meeting and Cowling Parish Council Meeting held on 02 Mar 2026.

05 Public Participation
Members of the public may address the council on matters within the council's remit; maximum total time allowed of 15 minutes.

06 Invited Guest(s).
Councillor A.Brown; PCO A.Jefferson, Members of the Recreation Group Management Group.

07 Report from Clerk
The clerks report will be reported at various sections throughout the meeting.

08 Report from Lengthsman

09 Planning
To consider plannings applications below:

Ref.	Location:	Proposal:	CPC comment	Response Deadline
26/01104/FUL	Farling Top Old Lane, Cowling.	Full planning permission for new vehicular access, new car parking, turning space and extension to existing industrial units.		23 Apr 26

26/01664/LB	The Old Vicarage, Gill Lane, Cowling, North Yorkshire BD22 0DD	Listed building consent for internal works including installation of new gas fired boiler and radiators. New ground floor WC and replacement of internal joinery. New kitchen and bathroom. External works including repointing, boiler flue, and small additional section of WC branch pipe.		07 May 26

10 **Finance**

10.1 To approve payment of the following invoices presented for payment: (*to be ratified)

Payee	Date	Invoice Number	Details (2025/2026)	**Total £**
Defibshop	03/03/2026	1000313790	Defib Pads for V Hall	83.94*
Defibshop	03/03/2026	1000313790	Defib Pads for V Hall - credit	-78.00*
Defibshop	03/03/2026	1000313787	Defib battery for V Hall	330.00*
Defibshop	12/03/2026	1000315503	Defib Pads for V Hall	113.94*
Acorn Lighting	14/01/2026	804	install remove xmas lights	2712.00*
Business Stream	11/03/2026	10245478	water bill 11 dec 25 to 10 mar 26	107.90*
Swensson Tree	03/03/2026	Inv 182	ref survey 6	450.00*
Swensson Tree	27/02/2026	inv 181	ref survey 4	250.00*
NYC	23/03/2026	cpc 26-001	Payment received for grass verge cuts	-209.58*
Clerk	16/03/2026	220407	Postage for return of defib pads	4.25*

Payee	Date	Invoice Number	Details (2026/2027)	**Total £**
Bradford Payroll	18/03/2025	3312	estimate costs to June 2026	4481.85*
Bradford Payroll	19/03/2025	3312	qtly fees	150.00*
Swensson Tree	13/03/2025	inv 183	Ref Survey 3	950.00*
Swensson Tree	13/03/2026	inv 184	Ref Survey 5	600.00*
Contractor	07/04/2026	CPC 26-001	Payment for grass verges from NYC	209.58
Clerk	13/05/26	Range/Amz	1 ream paper & noticeboard magnets	8.97

10.2 Consider payment of room hire at the Village Hall for next meeting the sum of £31.50 for the Speeding Committee .

10.3 Consider a donation to the Cowling Cricket Club sum of £1000 for improvements, clerk to read out details.

10.4 Review quotes for Recreation Ground entrance and consider payment.

10.5 Clerk to present financial year end figures.

11 Allotments

11.1. New allotments - request for an allotment holder to create a small pond.

11.2. Update on allotment shed/water butts.

12 Benches Purchase

12.1. Approve cost for picnic bench at Collinge Road park.

12.2. Approve cost for bench suggested location amenity area at Nan Scar.

13 **Street Light Repairs**

13.1. Consider cost of replacement streetlight LP14 at Middleton, sum of £2415.48

13.2. Consider cost of replacement streetlight at Westview, Colne Rd. sum of £2990.56

14 Grass Contract

14.1. Review and agree

15 Policies /Procedures

a. To approve Finance policy.
b. To approve IT policy.
c. To approve udated Asset register

16 Miscellaneous Issues including information and items for next meeting agenda

17 Correspondence:

To note any correspondence received not specifically dealt with on this agenda.

18 To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.

19 Salary Review

20 Complaints:

To consider action regarding any complaints received.

21 Next meeting:

To confirm the date, time and venue for the next meeting of the Cowling Parish Council.