Minutes

Minutes of the Ordinary meeting of Cowling Parish Council held at 7.00pm on Monday 11 May 2026 at The Village Hall, Cowling. Minutes subject to confirmation at the meeting of Cowling Parish Council to be held on 11 May 2026

Linda Whitehead, Clerk, RFO and Proper Officer, 12 May 2026 L.A.Whitehead

22) Nomination of New Chairman, Vice Chairman

a. Nominations for Chairman were received for Cllr P.Weatherhead & Cllr E.Hall, nominations received for Vice Chairman for Cllr C.Zeyrek.
   i. Majority of votes were for Cllr P. Weatherhead for Chairman.
   ii. Majority of votes were received for Cllr C.Zeyrek.

b. Both councillors accepted the role for a further 12 months.

23) Chairman & Vice to Sign Declaration of Acceptance

c. Declarations signed by Chair and Vice Chair.

24) Co-Option

d. The Parish Council to consider two applications to join the council.
   i. The potential co-opters did not attend the meeting.

25) Apologies:

a) To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
i) Apologies received from Councillor A.Brown & Councillor C.Emmott.
The Parish Council approved the reasons for absence presented to the Clerk prior to the meeting.

26) Present:

a) To note attendees:
   i) Present: Cllrs.P.Weatherhead, C.Zeyrek. O.Lewis, E.Hall. Clerk:L.Whitehead, Lengthsman:S.Mason. 3 x members of the public.

27) Declaration of Interests:

a) To record any Councillors disclosable pecuniary interests (DPI) or other interests in relation to items on this agenda. *None received.*
b) To consider any Councillor requests for dispensations. *None received.*

28) Minutes:

a) To approve minutes of the Parish Meeting of CPC held 20 April 2026.
   i) **Resolved:** that the minutes of Cowling Parish Council held on the 20 April 2026 are a true and accurate record of the meeting.

29) Public Participation:

a) Members of the public may address the council on matters within the council's remit; maximum total time allowed of 15 minutes.
   i) 2 Members of the public (RGMC members) discussed the revision to the current grass contract and wanted to include maintenance work for the Recreation Ground area. The Clerk suggested that the grass contract be amended to include only additional grass areas to be cut and a second contract be created for maintenance of all Parish owned areas.
   ii) Agreed that the Clerk and members of the RGMC work together to draft the two contracts.

30) Invited Guest:

a) PCO Thornton, Councillor A.Brown, (not attended)

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31) Report from Clerk & Lengthsman:

a) To receive a report from Cowling Parish Council Lengthsman.
   i) Lengthsman reported that the 3 bins at the Main Recreation Ground are full before waste collection day. Although this is good that the bins are being used a fourth bin is now required.
   ii) Resolved: The Clerk to contact NYC to ask for four bins (was three) to be collected from the Main Recreation Ground. The additional bin will be transferred from Middleton the Main Recreation Ground.

b) The Clerks report will be reported throughout the agenda.

32) Recreation Areas

a) Consider a request from the Cowling Gun Club and Conservation Society to hold an event on the Recreation Ground on Saturday 25th July 2026.
   i) **Resolved:** All Councillors approved the Gun Club should and Conservation Society event. The risk assessment will be sent to the Parish Council prior to the event.

33) Benches – Update

a) The Clerk will purchase this week two picnic benches, one each for Middleton Park and Collinge Rd Park. A bench will be ordered for Nan Scar amenity area. 1 litter bin will be purchased for Collinge Rd Park.

34) Planning:

a) Planning applications below:

Reference:	**Location / proposal**	**Date of return to NYC**	**CPC response**
26/01460/DVCON	Land Adjacent To Freegate House Nan Scar Ickornshaw Cowling North Yorkshire BD22 0DJ **Proposal** Application to vary condition no 2 (approved plans) on planning application reference CRAZA24/25646/FUL. To allow access to the rear of the site for a site compound during construction. To replace the approved plans with new plans referenced 001, 002, 003 and 004.	12 May 2026	The Parish Council support this application.

35) Finance

a) To approve payment of the following invoices presented for payment: *to be ratified.

Payee	**Inv.Date**	**Inv. Number**	**Details**	**Total £**
Cricket Club	22/04/2026	Patio	Cricket Club donation	750.00*
SLCC	01/05/2026	MEM258495-1	Clerk annual subscription to SLCC	158.00
Clerk	10/05/2026	GB64NY86HAEUD	Laminator	29.99
Clerk	10/05/2026	GB600ADYN5NB9I	Large gate sign Middleton	22.98
Contractor	10/05/26	INV -0000071	Grass Cutting	1350.00
C.Smith	11/05/2026	INV-0003	Internal Audit 25/26	217.00

b) The AGAR (Annual Governance & Accountability Return) will be presented at the CPC May meeting for review and signature (if received from the internal auditor).
   i) **Resolved:** The AGAR was presented to the Parish Council and signed by the Chairman and Clerk.

c) The Rural Watch group for Cowling would like to request a donation of £1500 towards installing cameras with ANPR technology. The information will be managed by the Upper Wharfedale group.
   i) More information is required. This request will be moved to the next meeting.

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36) Allotment

a) Pond concerns.
   i) Two emails received regarding flooding if a pond is installed. The Parish Council agreed that the pond should not be installed.

b) Using personal water butts.
   i) A plot holder has reported to the Clerk that their personal water is being taken. The Clerk to inform allotment holders and chase implementation of the communal shed and water butts.

37) Miscellaneous issues including information and items for next meeting agenda

a) The Parish Council agree that at least two people should obtain training on the play equipment weekly inspections. **Action:** Clerk to source training.

38) Next Meeting:

To confirm date, time and venue for the next meeting of the Cowling Parish Council.

Meeting closed at 19.42, next meeting will be held on Monday 1st June 2026.

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